



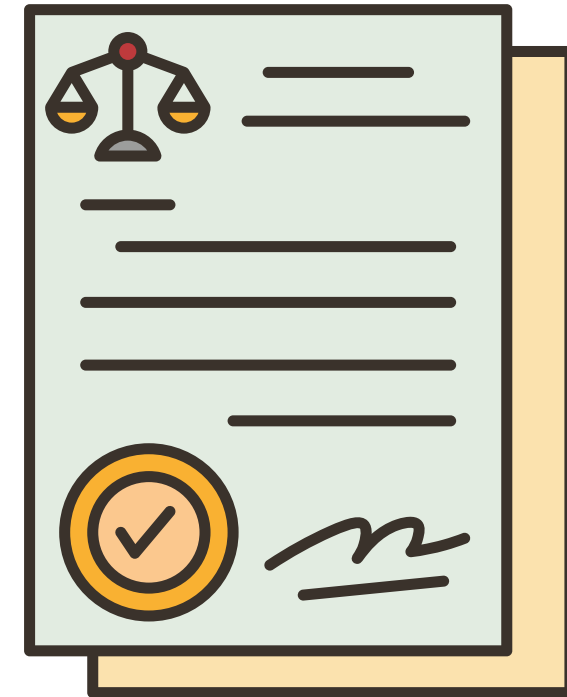
International Relations Office

# Student's frequently asked questions

## How to upload your documents on our platform?

When you are on your personal session,

1. You have to go to “my incoming space”
2. Then “my registration”
3. Then you have to upload your documents. And you have to click on “validate” each time you upload a document.



\*Note that once you have uploaded all the documents individually, you do not have to submit everything once again or “finalize the registration”. There isn’t such a feature, we have automatically access to your documents.


## What is a Proof of Health Insurance and why should you have one?



International health insurance covers your health wherever you are in the world. You will enjoy the benefit of being covered in the country where you reside and any country that you travel to, including your home country. Coverage usually includes in-patient, out-patient, wellness, evacuation, dental, and vision treatment, along with select other benefits.

Thus, we are asking you to upload a proof of health insurance also called **Health insurance certificate** that will cover your stay in France. The insurance should get you covered from the moment you entered the plane until the end of your stay in France. It should get you covered for **medical bills, hospitalisation, and repatriation.**

**We need to see those information written on the document you will upload.**

 <b>Students who are not citizens of the European Union</b>	 <b>Students who are citizens of the European Union</b>
<p>We strongly recommend you contact a private insurance company. Please make sure that your <b>personal information appears</b> on the document (name, date of birth....) and that the document is translated in <b>English</b>.</p>	<p>You can also contact a private insurance company, but you can also apply for the <b>European Health Insurance card</b> free of charge. It will be the fastest and easier way.</p> <p>Please take a picture of <b>both sides</b> of your card! We <b>NEED</b> to check the side with your <b>personal information and the validity date</b>.</p>

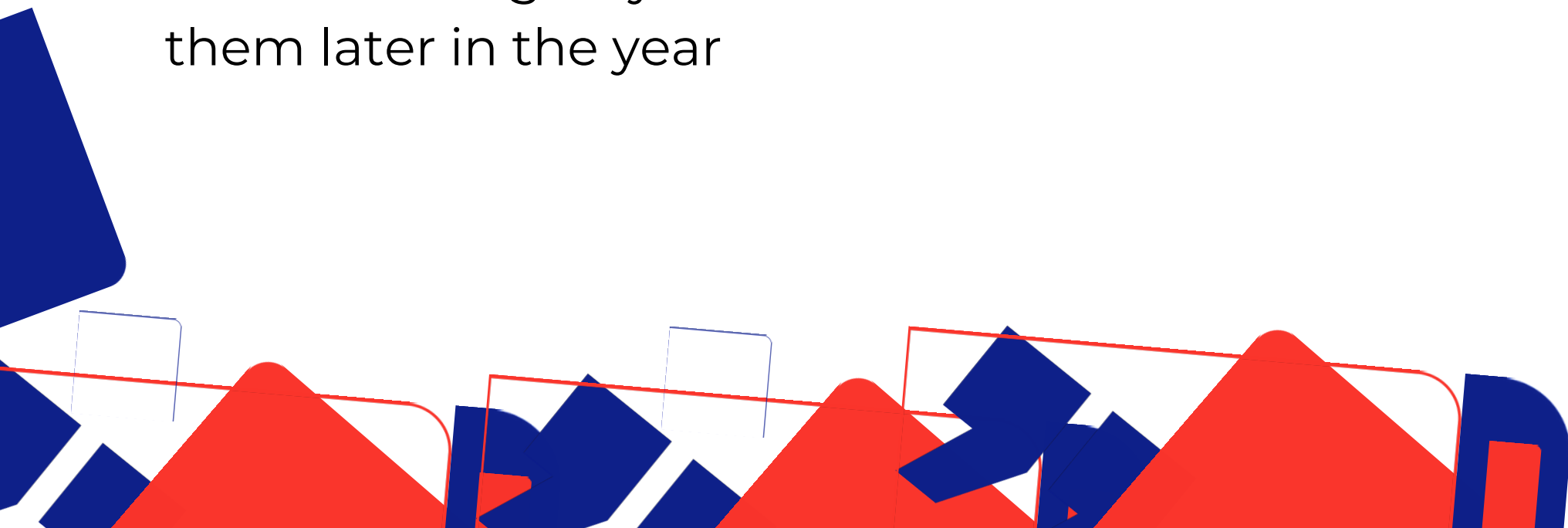


\*For those who already have their card, please check the validity date of your card before uploading it, if it is no longer valid or do not cover your ENTIRE stay in France, please request another one. Please take a picture of both sides of your card! **We NEED to check the side with your personal information and the validity date.**

**For the dates of the start and end of your semester, you will find them in the Fact sheet that I have attached. PLEASE, do not start and end your insurance on the dates of the semester!**

We strongly recommend you add days:

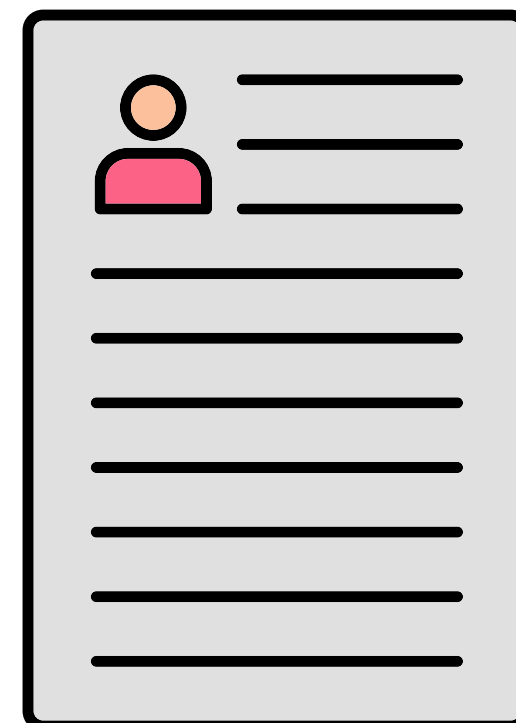
1. You must take in account the date of the Welcome day which is mandatory: [xx of September](#)
2. The dates on the factsheet don't take in account the make-up / remedial exams and we can't give you those dates in advance because the programs will decide of them later in the year



## What is a cover letter?

A cover letter is a document that you send with your CV / resume. It is meant to demonstrate your interest in a company, a school, or a job position allowing you to introduce yourself and your project and fill in places your resume cannot describe.

Here, we are asking you a cover letter that explain your interest in our school and in the program, you choose to follow. You should also highlight certain areas and experiences you think would make you a good candidate for our school.



## Where can you find the start and end dates of the semester?

### Where can I find the course's programs?

You will find all these information in our factsheet.

The link for the list of the courses is written in our factsheet too !

## Would you be able to take French courses at Excelia?

First of all, Welcome days are mandatory !

During the Welcome Days, you will have a french language seminar and a french test. This french test will not be scored, but it will help us to assigne you in the right class level : beginner / intermediate / advanced or to dispense you of this course.

**Do check the date on our factsheet!**

Welcome days are specially made for international student since a lot of you don't know how the French system works. There, we will explain everything for you whether it is the health system, the rights to financial housing assistance for students and other things.



We strongly recommend you to be here for the first date: the xx of September which is the main and most important event, the other welcome dates will not be as complete as the first one.